



# Fallbrook Historical Society Per Use Lease Agreement

Date: \_\_\_\_\_

Requested space: Ford Room \_\_\_\_\_ Barn \_\_\_\_\_ Reche School House \_\_\_\_\_ Private Party? \_\_\_\_\_

For Profit? \_\_\_\_\_ Non-profit? \_\_\_\_\_ Non-Profit Tax ID: \_\_\_\_\_

Company or Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Describe Function to be held: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Number of expected attendees: \_\_\_\_\_

Start Time of Event (includes set up): \_\_\_\_\_ End Time of Event (includes clean up): \_\_\_\_\_

### Check All That Apply:

Food Served \_\_\_\_\_ Alcohol Served \_\_\_\_\_ Amplified Music \_\_\_\_\_

Number of Chairs Required: \_\_\_\_\_ Number of Tables \_\_\_\_\_

**Rental Rates for attendance under 50. For larger events please contact the Fallbrook Historical Society at 760-723-4125.**

Ford Room: 2 hours \$70.00 (minimum) ½ day (4hrs) \$140.00, full day (8hrs) \$245.00

Barn: ½ day (4hrs) \$240.00, full day (8hrs) \$420.00

Reche Schoolhouse: ½ day (4hrs) \$240.00, full day (8hrs) \$420.00

Additional Chairs beyond what is available \$1.00 per chair. Tables \$5.00 per table.

If tables and chair set up is requested, set up and take down fee is \$50.00.

**Note: Historical Society Members in good standing and Non-Profit organizations receive a 10% discount. Members at the Sponsor or above level receive a 20% discount.**



## Fallbrook Historical Society Per Use Lease Agreement

### Terms:

1. All Lessees must provide proof of liability insurance for this specific venue with the Fallbrook Historical Society listed as additional insured.
2. Lessee accepts the premises subject to all local, county, state and federal laws, regulations and ordinances.
3. Lessee shall be responsible for the premises and all items therein.
4. Lessee shall be responsible for all damages to premises and its contents caused by employees and/or customers/guests who attend the event.
5. Premises must be left in the original condition or better.
6. Contents are of a historical value and may not be removed or handled.
7. If tables and chairs are requested, Lessees will be responsible to do their own set up and take down.
8. Cleaning, damages, additional set up and take down fees will be deducted from the deposit.
9. Because of the historical contents of these venues, the Historical Society at its discretion may not allow certain functions to be held at these locations.
10. Events cancelled less than 21 days prior may not have the deposit returned.
11. Any chairs or tables brought in to the Reche School house must have legs with rubber tips to prevent scratches on the floor.

**Init:** \_\_\_\_\_

### Fallbrook Historical Society Liability Waiver:

The undersigned **Applicant** for him/herself and his/her agents, executors, administrators, and assigns does hereby indemnify and agree to hold the **Fallbrook Historical Society** harmless from any and all claims, demands, actions, causes of actions, damages, attorney fees and cost of every kind and nature whatsoever that are hereafter made or brought by any person or entity whatsoever as a result of or arising out of the Applicant's use of the rented premises. In addition, the **Applicant** shall, upon demand of the **Fallbrook Historical Society** provide at his own cost all necessary defense of the **Fallbrook Historical Society** of any such claims demanding action or cause of action.

### Release of Fallbrook Historical Society Liability:

As a further consideration for the use and occupancy of the space and premises, **Applicant** for him/herself, his/her agents, executors, administrators and assigns does hereby agree that the **Fallbrook Historical Society** shall not be liable to the **Applicant**, his/her agents, administrators, executors and assigns, guests, licenses, or invitees for any loss or damage, injury or death caused to them on their property as a result of the use and occupancy of the spaces and premises.

It is further agreed that any stored property is placed in the space at the **Applicant's** sole risk and the **Fallbrook Historical Society** shall have no responsibility or liability for any loss or damage to said property from any cause whatsoever.

**Init:** \_\_\_\_\_



## Fallbrook Historical Society Per Use Lease Agreement

**Deposit is due upon application approval. Reservations are not confirmed until the deposit is received. All rental fees are due 30 days prior to the scheduled date. Proof of insurance is due no later than 7 days prior to the event.** Returned check will be assessed an additional \$25.00 fee.

**Deposits:** The refundable security deposit is ½ the total rental fee (minimum \$50.00 maximum \$250.00).

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

***Please e-mail to: [info@fallbrookhistoricalsociety.com](mailto:info@fallbrookhistoricalsociety.com)***

***or mail to:*** Fallbrook Historical Society PO Box 1375, Fallbrook 92088 or `call 760-723-4125

*Application will be reviewed, and pricing will be finalized and sent back to you for your approval.*



# Fallbrook Historical Society Per Use Lease Agreement

## Fallbrook Historical Society Per Use Lease Agreement

Rental Fee: \$ \_\_\_\_\_

Refundable Security Deposit: \$ \_\_\_\_\_

Extra chairs beyond what is provided: \_\_\_\_\_ chairs x \$1.00 each \$ \_\_\_\_\_

Extra table beyond what is provided: \_\_\_\_\_ Tables x \$5.00 each \$ \_\_\_\_\_

Microphone and speaker: \$25.00 \$ \_\_\_\_\_

Total Due \$ \_\_\_\_\_

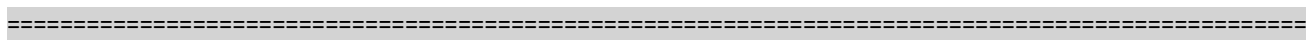
Event Coordinator Approval: \_\_\_\_\_ Date: \_\_\_\_\_

President Approval: \_\_\_\_\_ Date: \_\_\_\_\_

*If you accept, please sign and return this page with your deposit.*

**I accept all the terms as stated above.**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_



Check in by: \_\_\_\_\_ Date: \_\_\_\_\_

Check out by: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: