

**FALLBROOK HISTORICAL SOCIETY**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**February 2, 2021**

V. The meeting was called to Order by Roy Moosa via Zoom at 3:00 p.m.

VI. Present at the meeting were:

Board Members:	Roy Moosa	Mary Belton	Don McLean, Jr.
	Scott Atkins	Tom Frew	Marianne Dickey
	Jeff Duhachek	Jauher Zaidi	Patricia Saunders

Also Present: Bev McDougal, Curator of the Pittenger House  
Tom Sullivan, Curator of the Barn  
Nancy Heins Glaser

Absent: Mike McGuire (excused), Leo Romero, Julia Weldy

III. Minutes of the January 2021 Board Meeting were not available at this time.

Additionally, Jauher has asked to be relieved of the duties of Secretary but will remain on the Board. Marianne Dickey has volunteered to take over the duties of Secretary until someone else can take that position.

IV. **REPORTS**

**President's Report: Roy Moosa**

- Membership is at 145 members so far this year.
- The job descriptions for the Curator positions were discussed. **It was moved, seconded, and unanimously approved to accept the job descriptions as submitted.**
- Tom Sullivan was introduced to the group along with his acceptance of the role as Curator of the Barn. Tom also had submitted his draft plan for the Barn, and it was **approved by consensus.** Tom will also be helping with the Asset Committee activities and is a Docent.
- Roy has asked all Board Members and Committee Chairs to write up their processes so that they can be placed in the Policy & Procedure notebook for reference.

**Treasurer's Report: Marianne Dickey**

- The January 2021 Financial Statement was distributed. It was noted that the format has changed to be the standard Quick Books format. The Board found the format easy to read and accepted. The data was reviewed and approved as submitted.

**Docent Report and Webmaster Report Jeff Duhachek**

- There was no Docent Report due to the closure of the museums. The Webmaster report was reviewed, and Jeff mentioned that the Early Doctors report written by Tom Frew had been posted on the webpage. The 2021 Goals document is also on the webpage. Jeff will try to get a copy of the News 8 video of the Pittenger House and gravesite for the webpage also.

**Social Media: *Jauher Zaidi***

- Several historical articles have been posted on Facebook. FHS now has over 1800 followers on Facebook. Recommends we get Instagram and Twitter accounts as well.

**Facilities *Don McLean, Jr.***

- The trenching and concrete bases for the parking lot lamp posts are being done at the Heritage Center. Should be finished by the end of the week.

**Historian *Tom Frew***

- The Walking Tours are in progress. Also considering “armchair tours” as an offering. He will work on the scripts and videos to correspond.

**V. Other Business**

- ***Pat Saunders*** reports that two new display cases, donated by a friend of Bev’s, are now installed in the Gift Shop. Also, a Bridal Display to be featured in May and June in the Museum are in the works.
- ***Bev McDougal*** reports that the painting of the Pittenger House porch and deck is completed. She will meet with Chris Grant soon to discuss other grounds needs. Additionally, Roy will meet with a photographer at the Pittenger House to take photos for a portfolio. We will receive copies of the photos for our use.
- ***Scott Atkins*** will submit the proper forms to the Post Office so that any mail that goes to the street addresses on Hill St. or Rocky Crest will be forwarded to the Post Office Box.

**VI. Special Business**

- ***Nancy Heins Glaser*** was introduced to discuss a project (currently the Quad Collaborative) that is being worked on in the Community and for which the Historical Society’s participation is requested:
  - A ***Women in History*** display is being prepared for International Women’s Day. There are four pillars: Standing on Shoulders; Passing the Torch; Opening Doors; \_\_\_\_\_. The goal is to present a visual history of stories of important women and a timeline. The group is requesting the use of the Reche Schoolhouse for the venue for preparing the videos and pictures of the displays. It is estimated they will need six hours of time at the schoolhouse for their photo shoots. They understand that liability waivers will be required.
  - **It was moved, seconded, and unanimously approved to allow the group to use the RSH for this purpose and to waive the rental fees if everyone in the group agrees to become FHS members, clean up after themselves, and provide a copy of the videos/photos/etc. for posting on our webpage.**

VII. Meeting adjourned at 3:57 p.m.

Respectfully submitted,

Marianne Dickey, Secretary